



Agenda
Erasmus+ Capacity Building in Higher Education
Grantholders' Meeting
28-29 January 2019, Brussels (Belgium)

Meeting place:
Management Centre Europe
 Rue de l' Aqueduc 118, 1050 Brussels

Monday 28 January 2019		
MORNING		
PLENARY SESSION		
08.30-09.15	Registration	
<i>Chairman: Ralf Rahders, Head of Unit, Education, Audiovisual and Culture Executive Agency (EACEA)</i>		
09.15-10.00	Capacity building for Higher Education: Opening remarks, Results and future perspectives	
PROJECT MANAGEMENT		
10.10-11.30	Project Implementation & Monitoring	
11.30-12.00	<i>Coffee break</i>	
WORKSHOPS ON FINANCIAL AND CONTRACTUAL MANAGEMENT		
12.00-13.00	Parallel Workshops on Financial management (Session I)	
13.00-14.30	<i>Lunch offered</i>	
AFTERNOON		
WORKSHOPS ON FINANCIAL AND CONTRACTUAL MANAGEMENT		
14.30-16.30	Parallel Workshops on Financial management (Session II)	
16.30-17.00	<i>Coffee break</i>	
HELPDESK		
17.00-18.30	Helpdesk (1st part) Helpdesk for CBHE projects with EACEA staff	Desks <ul style="list-style-type: none"> ▪ Youth ▪ ICM ▪ EMJMD ▪ Marie Curie ▪ Jean Monnet
18.30-20.00	<i>Networking Cocktail offered by EACEA at the Management Centre Europe</i>	

Tuesday 29 January 2019

MORNING

HELPDESK

09.00-11.00	Helpdesk (2nd part) Helpdesk for CBHE projects with EACEA staff		Bilateral contacts Between project representatives and National Erasmus+ Offices / International Contact Points <i>(on individual appointment)</i>					
11.00-11.30	<i>Coffee break</i>							
11.30-13.00	Networking & Synergies among projects (by regions)							
	Western-Balkans	Africa	Middle East	Latin America & Caribbean	Eastern Partnership	South East Asia	Far East Asia	Central Asia & Russia
13.00-14.30	<i>Lunch offered</i>							

AFTERNOON

PLENARY SESSION

Chairman: Ralf Rahders, Head of Unit, Education, Audiovisual and Culture Executive Agency (EACEA)

14.30-15.30	Improving impact and visibility							
15.30-16.00	Closing session <ul style="list-style-type: none"> ▪ Capacity building in practice! ▪ Closing remarks 							
16.00-16.30	<i>Coffee break</i>							

HELPDESK

16.30-18.00	Helpdesk (3d part) Helpdesk for CBHE projects with EACEA staff		Bilateral contacts Between project representatives and National Erasmus+ Offices / International Contact Points <i>(on individual appointment)</i>					
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