



## Quality Monitoring Report

WP 5 LLL courses	
5.2 Learning material for LLL courses prepared	
Description of sources and indicators for quality monitoring	<p><b>Description of sources for evaluation:</b></p> <p><b>1) Deliverable Report for the Purpose of Internal Evaluation of 5.2</b> – filled in and signed by WP 5 chair on 18.11.2021. It includes:</p> <ul style="list-style-type: none"> <li>– list of activities carried out to achieve this deliverable;</li> <li>– description of the activities carried out;</li> <li>– indicators of progress and quality;</li> <li>– description of the deliverable implementing status;</li> <li>– description of the activities to be carried out before the end of the project to achieve the complete implementation of the deliverable;</li> <li>– description of changes that have occurred in the realization of this deliverable since the original proposal.</li> </ul> <p><b>Indicators for quality monitoring:</b></p> <ul style="list-style-type: none"> <li>- learning materials/manuals prepared by teachers or LLL trainers in printed or electronic form.</li> </ul>
Conclusions about whether or not specific project deliverable is achieved and implemented – please, provide the following details:	<ol style="list-style-type: none"> <li>1. The overall management was provided efficiently.</li> <li>2. The distribution of work was reasonable and appropriate.</li> <li>3. There wasn't enough time allocated for ensuring the outcome of the deliverable – <b>please, see the comments in the next section on the QMR.</b></li> <li>4. Staff resources were sufficient and appropriate for ensuring the outcome of the deliverable.</li> <li>5. The outputs of the deliverable are not done at all – <b>please, see the comments in the next section on the QMR.</b></li> <li>6. The outcome of the deliverable corresponds completely to the expected WP results – <b>please, see the comments in the next section on the QMR.</b></li> <li>7. There are problems and critical factors regarding the deliverable implementation – <b>please, see the comments in the next section on the QMR.</b></li> <li>8. There is no suggestion for improving the process of deliverable implementation.</li> <li>9. There is a recommendation to modify the Project Management Plan considering this deliverable – <b>please, see the comments in the next section on the QMR.</b></li> </ol>
Additional conclusions and comments	<p>The outputs of the deliverable <b>5.2 Learning material for LLL courses prepared</b> are not done at all (0%) due to the delay in announcing the call for accreditation of programs for continuous professional development of teachers, youth counselors, and experts by The National Institute for the Improvement of Education (ZUOV). Therefore, the time required for the realization of the expected activity has been changed to the end of September 2022 at the latest.</p>

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	<p>The output of the deliverable that is not yet finished is:</p> <p>1) LLL learning materials jointly developed and produced by all national HEIs, with active steering by PR partners.</p> <p>The further activity to be carried out to achieve the complete implementation of this deliverable are planned:</p> <p>1) after the accreditation of LLL courses (project activity 5.1), the national project partner institution will propose the necessary teaching materials for the implementation of the courses – expected to be completed by the end of September 2022 at the latest.</p> <p><b>Conclusion:</b> It is recommendable to <b>PMB</b> to modify <b>The Adjusted Work Plan of the Project Management Plan</b> in order to date expected for completing the deliverable 5.2 matches the newly planned date for the creation of LLL courses teaching materials. It is suggested to define <b>September 30, 2022</b>, as a new expected date for completing 5.2 in PMP. Correspondingly, it is recommendable to <b>QAG and PMB</b> to set up and approve <b>October 31, 2022</b>, as the date of the second round of evaluation of this deliverable within the appropriate documents of the <b>Project Quality Assurance Plan</b> (“Appendix 1: Quality Checklists” and the “Appendix 4: Internal Quality Monitoring Report Timetable”).</p>		
responsible QAG member	<p>Sanela Nikolić</p> <p>Faculty of Music, University of Arts in Belgrade</p>	<p>date:</p> <p>22.11.2021</p>	<p>signature:</p> 